

MINUTES -- GAUC BOARD

Date/Location: Wednesday, April 17, 2019 @ 7:00pm, in GAUC Lounge

Attendees: Rev. Ted Vance(TV)
Thom Budd - Chair(TB)
Mary Anderson – V-Chair(MA)
Rob Stapleford - Treasurer(RSt)
Chris Middlebro' - Secretary(CM)
Alissa Poulos – Church Management(AP)
Marie Kim - Communications(MK)

Absent: Florian Meyer – Trustee Rep(FM)
Dahlia Burnett – Leadership Development(DB)
Rick Sands – Spiritual Development(RSa)

1. *Opening Prayer.*

TV opened the meeting with a prayer.

2. *Welcome New Board Members*

A warm welcome was extended to new Board member- Marie Kim.

3. *Prior Minutes*

Minutes from prior meeting (March 20, 2019) were reviewed.

On a **Motion** made by CM and **Seconded** by AP, the subject minutes were **Approved**.

4. *Matters Arising from Previous Meetings*

Storing/Accessing GAUC Pictures and Video. MK had visited our Google Cloud storage area and agreed to be the initial 'gatekeeper' for new data entries. It is expected that there will be some controls over who can access (mostly retrieval) this data. Further discussion on protocols was deferred to the next Board meeting, with RSa present.

MK took a number of pictures at the recent GAUC Easter egg hunt and saved a selection to Google Cloud. Further discussion ensued on use/access to these, since many involved youth/minors/non-GAUC folk. Key discussion points:

-- GAUC has broadly distributed an open permission request to use pictures/video taken on site for general GAUC promotion purposes -- but **NOT** for personal or business/commercial

use.

- No negative feedback has yet been received.
- Some level of control on access to the cloud will be instituted.
- As there have been no objections, the Board agreed to allow pictures/video to be taken (on GAUC premises) for church-related purposes.

Family List. CM noted that he has consolidated/updated the GAUC Family List based on discussions with Pat Thompson and TV. Each person is on a separate line to facilitate attaching unique data to each. Going forward, a number of issues will need to be addressed, including: 1) who maintains, 2) youth inclusion, 3) conformance with UCC definitions, 4) conversion to database, 5) user access, 6) adding new fields such as PAR/ Stewardship Time & Talent responses.

TV noted that some new contact data will be forthcoming from the GAUC Photo Directory.

RSt noted that Time & Talent data from 2018 S&F campaign had been tabulated and sent to applicable committee chairs for their use.

CM and MA agreed to further consider the Family List and report back to the next Board meeting.

Board Governance. Based on a review of the St. Paul's UC sample document, development of a simplified version for GAUC was considered appropriate. Input from 2019 GAUC Annual Report and Committee chairs should be helpful. MA and AP agreed to initiate preparation of a GAUC Governance document.

CM agreed to forward a copy of the SPUC Governance document to MA/AP.

Donations in Kind. Further consideration of a draft policy was deferred to next Board meeting.

5. *Communications*

Discussion ensued on the objective of improving communications between: 1) Board and Committees, 2) Board and congregation, and 3) Board and outside community. Specific initial directions include the following:

- Board Minutes. CM noted that updated UCC Manual recommends posting of Board Minutes (even drafts) on church website. CM will forward March Minutes to TV to post.
- Board/Committee Contacts. MK agreed to work with CM/TV to develop a poster-size chart of the GAUC Board governance structure, including Committees and current names for

2019, and place on the bulletin board in main hall.

-- Communicating Key Board Initiatives. These should be posted in the GAUC News and/or via a Minute Person on Sunday. A good example is the recent funeral catering policy change in the GAUC News.

-- Promoting GAUC Line/Website. AP agreed to work with TV and RSa to promote GAUC social media postings.

6. *Ministers Report.*

Marketing/Outreach

Photo Directory: An excellent- response rate has been achieved, with most people giving permission for their contact information to be published in the physical directory. A follow-up day on May 21 will hopefully capture most remaining folks. An electronic version will be available. Given potential privacy concerns, potential future use of same will need to carefully considered.

TV distributed copies of his article in the Community Guide.

Door Hangers: Approximately 5000 door hangers were distributed thanks to co-ordination by RSt. A total of 24 family groups were involved. Significant year over year growth in kids attendance at Easter egg hunt and discussions with 3 or 4 new families may be attributed to door hangers.

Speaker Series: TV has secured Marc Kielburger as our first speaker on October 26, 2019. Alternative speakers are under review for sessions 2/3. Expect to have Kaleb Dahlgren (Humboldt Broncos) in Jan/late Feb 2020. MA is assisting with organization/promotion.

GAUC Growth. TV noted that April attendance statistics would be more fairly reported at the next Board meeting based on average Sunday attendance.

Electronic Sign. TV summarized a preliminary status of static electronic message board (SEMB). Two quotes have been received that vary significantly. One or two additional quotes will be secured. A combination of Glenco and a private donor funds are expected to cover all costs. Discussion ensued on minimizing any financial risk of this initiative to GAUC. Key comments:

-- Ensure all quotes are fair comparisons

-- Need to consider support costs including: Town fees, structural/base review, electric service needs, traffic safety report etc.

Other. Our new Music Director, Yvonne Choi, made a surprise visit on an April Sunday. We look forward to her music leadership starting on May 5, 2019.

Schedule of Events

April 14 Palm Sunday and Easter egg hunt. A significant increase in children at the Easter egg hunt was achieved.
April 18 Maundy Thursday movie – excellent stage production of Jesus Christ Superstar
April 19 Good Friday service
April 21 Easter Sunday service
May 5&12 Rick Sands leading service
June 12 Outdoor service and picnic

7. *Financial Report*

RSt tabled a Q1 financial summary for GAUC (designated funds not included). A copy is attached. Given higher pre-Xmas givings and discussion re rental income, no concerns with operating were expressed. A question was raised about budget reporting. Was there another option other than using 25% of the annual budget that might offer more precision regarding actual to budget by quarter? RSt offered to review.

A recent hydro surge causing damage to our furnaces will likely put additional stress on GAUC's underfunded capital reserve (see discussion under Other Business). A discussion ensued regarding prioritizing and categorizing risks. MA offered to provide a risk template for the Board's review.

Future quarterly results will be tabled.

8. *Other Business (First 3 Items refer to attached 'Discussion with GAUC Board' document)*

AED Training. A training event, consistent with and paid for by Glenco funding, is proposed for June 1, 2019. The Board applauded this initiative. Consistent with objective of maximizing training coverage (within budget limits), the Board recommended that alternative training option(s) be made available for key personnel.

Family Social Event (Card/Spaghetti Dinner). For this May 25, 2019 event, the Social Committee requests permission to serve wine (with license). Given the family-oriented marketing of this event, the Board felt it would be preferable to not have alcohol.

Refugee Sub-Committee. Permission is requested to sponsor an additional family of 5 (the Mothanna application) under a 'Community Sponsor' application process -- with GAUC being the named Community Sponsor -- based on residual available Glenco funding plus

having a separate (secure) \$40,000 available. The Board applauds the work of the Refugee Sub-Committee. However given the state of it's underfunded capital reserve it is essential to limit additional financial exposure. MA noted that \$50,000 was identified at a recent anti-poverty conference as a basic income requirement for a family of 4 living in Oakville. CM noted that approximately \$3,200 would be available to the family under the Child Tax credit program. After further discussion and on a **Motion** made by AP and **Seconded** by RSt, the following **Resolutions** were **approved** (5 in favour and 1 against):

- That the Refugee Sub-Committee request to sponsor the Mothanna family under a Community Sponsor program (with GAUC being the Community Sponsor) be approved, but with the requirement that a minimum of \$45,000 be secured before proceeding, and
- That the Refugee Sub-Committee provide a comprehensive financial risk assessment of outstanding refugee applications to the September Board meeting.

GAUC Capital Reserve Fund. A discussion on risk assessment ensued due to recent events and the substantially underfunded status of the GAUC capital reserve. No immediate solutions are likely achievable. Consideration of potential future solution strategies was deferred to a future Board meeting. RSt can share a copy of the depreciation schedule if the Board is interested.

9. *Closing.* TV closed (an extended length meeting) with a prayer and on a **Motion** by TB the meeting adjourned.

10. Next Meetings.

Planned next Board meetings: May 15 & June 19, 2019

Chair – Thom Budd

Secretary – Chris Middlebro'

Date